



10th August 2016

Dear Parents / Guardians,

Your child has been invited to participate in the IMSS Primary Band Workshops of 2016. This exciting event has been created to help support the musical development of beginner wind, brass and percussion students. Your child has been selected to perform at the following event:

Ashdale Secondary College	75 Westport Parade, DARCH
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On: **THURSDAY 20TH OCTOBER 2016**

Time: **9:00am to 2:45pm**

Contact phone number on the day – Teacher-in-Charge: Kate Newnham (0439 641 339)

ACTIVITIES AT THE WORKSHOP AND WHAT TO BRING

Students need to bring their instrument, music, pencil, music-stand (all items clearly labelled), snack, drink and lunch. They will be involved in sectional rehearsals and full band rehearsals. There will be an information concert/presentation of the pieces in the final 15 minutes. Parents are welcome to come back early and watch - 2:30pm (please fill out the Confidential Declaration form in advance).

TRANSPORT ARRANGEMENTS

Parent transport required (please fill out the required form).

PERMISSION FORMS

You need to complete the attached Permission, Transport, Confidential Declaration and Student Health Forms and return them to your child's school (front office) as soon as possible. Your child's instrumental teacher will be pleased to answer any questions about the workshops.

SUPERVISION

These workshops are supervised by a large number of qualified instrumental teachers from the Instrumental Music School Services, and may include the teacher from your child's school.

STAFF ACTION IN CASE OF ACCIDENT OR ILLNESS ON THE EXCURSION

In the event of an emergency, IMSS staff will ensure the safety of all students and contact all parents using the parent contact and emergency contact details on the excursion permission forms submitted.



NOTE

Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities.

Parents / guardians should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff have not been negligent.

In the case of excursions not involving an overnight stay, any cost incurred as a result of accident or illness is the responsibility of the parent / guardian.

Parents are required to inform the organisers well before the scheduled excursion departure of any change to their child's health and fitness so that appropriate supervision may be arranged. Where it is considered necessary, school staff will arrange medical assessment and treatment for students.

Yours sincerely

Jacqui Edwick

Organiser

2016 Primary Band Workshops

Email: Jacqui.Edwick@education.wa.edu.au